

## PERSONAL DATA PROTECTION POLICY

Cekap Technical Services Sdn Bhd (CEKAP) is committed in protecting personal data of any individuals during the course of any dealing for providing any products/services offered by us pursuant to Personal Data Protection Act 2010 of Malaysia (PDPA). CEKAP recognize the importance and the responsibility to properly managing and keep confidential the personal data provided to us. Therefore, we take strict measures to provide protection for Personal Data we have received.

PDPA defines personal data as any information in respect of commercial transactions that relates directly or indirectly to an individual, who is identified or identifiable from that information or other information in possession of the individual.

It is CEKAP policy to respect and maintain personal data protection when collecting, holding, processing or using (where necessary) such data in Malaysia for the purpose of providing services in connection with any business dealings. We are equally committed to ensuring that all our employees (permanent and contract) and third parties to uphold these obligations. The obligations are as stated in the PDPA 2010 of Malaysia.

This Personal Data Protection Policy (this "Policy") applies to all CEKAP staff and "Third Party" i.e. contractors, vendors, suppliers, agents, consultants, business partners and any person associated with CEKAP. Any persons found to be in breach of this policy shall be subject to CEKAP's disciplinary actions up to and including termination of contract.

We reserve the right, at any time and without notice, to amend or update this Policy.